**Health and Safety Policy: July 2023**

**Health and Safety Statement:**

Rendez-Vous dance Ltd is committed to ensuring a safe, healthy, working environment for all who are employed/contracted by the company to deliver work, or engage with the company’s programme of activity.

We communicate with all venues in which we deliver work to ensure that they have knowledge of our activity and that we are in contact with their allocated health and safety officer and have knowledge of their health and safety procedures.

It is the responsibility of Activity Leads and all those employed/contracted by Rendez-Vous dance Ltd to ensure the application of this policy to prevent dangerous practice/accidents and ensure the safety of themselves and those around them.

Rendez-Vous dance Ltd Health and Safety Policy will be reviewed annually by the Board of Directors, advised on implementation by the Executive Producer.

**Health and Safety Policy in action:**

Rendez-Vous dance Ltd’ Health and Safety Policy is shared with all contracted staff and volunteers delivering work on behalf of the company. The importance of having knowledge of venues’ and facilities’ health and safety procedures is articulated to all who work with us and engage in the company’s programme.

All persons employed/contracted by Rendez-Vous dance Ltd receive Health and Safety information as part of their Company Induction.

Rendez-Vous dance Ltd communicates with host venues/facilities to ensure shared knowledge of policies and safety procedures for all staff, i.e. fire evacuation.

Risk Assessments are carried out before, during and post activity and are reviewed to address potential health and safety risks.

A certified First Aider is identified in each activity’s risk assessment, employed by Rendez-Vous dance Ltd or the activity’s host venue.

All accidents are logged in the Company Accident Book, addressed and signed by the identified activity lead.

Rendez-Vous dance Ltd and host venues hold appropriate Employers’ and Public Liability Insurance. All those contracted to work on behalf of the company must also have relevant Public Liability Insurance.

**Rendez-Vous dance Ltd Allocated Health and Safety Officer:** Phil Douglas (Executive Producer).

**Rendez-Vous dance Ltd Allocated First Aider:** Mathieu Geffré (Artistic Director)

**Rendez-Vous dance Ltd Allocated Mental Health First Aider**: Mathieu Geffré (Artistic Director)

**Offsite activity:** Allocated venue Health and Safety Officer (in communication with Rendez-Vous Dance Ltd)